

February 27, 2026

'CALL FOR APPLICANTS' ANNOUNCEMENT FOR THE CCE ACADEMY OF SITE TEAM VISITORS

Individuals interested in contributing to the advancement of chiropractic education are invited to apply to the Council on Chiropractic Education (CCE) Academy of Site Team Visitors (*Academy*).

Accreditation plays a critical role in assuring and enhancing the quality of higher education within the profession. Through a structured process of self-evaluation and peer review, accreditation supports academic quality, integrity, and accountability. Members of the Academy are trained to evaluate educational programs; identify strengths and areas for improvement; and verify compliance with established accreditation standards.

The work of the Academy is supported by the knowledge and commitment of its volunteer members. Through their service, Academy participants contribute to the ongoing quality of educational programs and the preparation of future practitioners and educators.

Qualifications for the CCE Academy

To be eligible for the Academy, individuals must demonstrate:

- clear, effective, and professional communication skills, enabling effective interaction with program representatives and team members throughout the site visit;
- the ability to prepare clear, well-organized written reports and effectively access, review, and manage electronic materials and reports using shared digital platforms;
- the ability to produce clearly articulated evaluations that directly address the requirements of the CCE Standards;
- a commitment to integrity, objectivity, fairness, and ethics;
- professional responsibility and sound judgment;
- the ability to complete their assigned duties both individually and as a member of a team; and
- the ability to consistently meet firm deadlines.

Once appointed, members of the Academy must:

- Be available to serve on at least one (1) site team visit annually, if requested;
- Attend a minimum of one training session/workshop for site team members within the term of appointment;
- Maintain confidentiality as specified by CCE policies and procedures; and
- Act, at all times, with professional demeanor.

Academy and Site Team Composition

The CCE establishes and maintains a roster of active Academy of Site Team Visitors who are trained before participating in a site visit. The Academy is comprised of individuals qualified to review higher education and residency programs in one or more areas of expertise covered under the Standards:

- Mission/Purpose, Planning, and Program Effectiveness
- Ethics and Integrity
- Administration
- Resources (Financial, Learning, and Physical)
- Faculty (Basic and Clinical Sciences)
- Student/Resident Support Services; Student/Resident Admissions
- Curriculum, Competencies, and Outcomes Assessment/Residency Clinical Training
- Quality Patient Care (QPC)
- Research and Scholarship
- Distance Education
- Residency Duty Hours and Completion Designation

How to Apply:

Submit the following as a single, complete application packet:

1. Academy of Site Team Visitors Application – please visit the announcements section on the homepage of our website at <https://www.cce-usa.org> to download the application form.
2. Current resume/CV
3. One signed letter of reference (digital signature accepted)
4. Letter of Intent (one page), describing:
 - your interest in serving on the Academy;
 - how your specific skills align with the eligibility requirements; and
 - how your experience aligns with one or more of the above areas of expertise.
5. A letter from the appropriate individual agreeing to provide release time for service on a site team, if employed at a CCE-accredited program.

Once all required materials have been gathered and compiled, applicants must submit a fully completed application packet in a single email. **Only complete packets submitted in one email will be accepted.**

Please submit completed application packets to:

Jeannette Danner
Vice President of Accreditation
danner@cce-usa.org
cc: lewis@cce-usa.org

The Council Site Team Academy Committee will review the applications at its next regularly scheduled meeting in June 2026 and invite the most qualified candidates in the areas of expertise needed. Selected candidates will be required to complete orientation prior to their formal appointment to the Academy.

COMPLETED APPLICATION PACKETS MUST BE RECEIVED NO LATER THAN APRIL 17, 2026.